



Santa Cruz County Women's Commission

701 Ocean Street, Fifth Floor, Room 510

Santa Cruz, CA 95060

P: (831) 454-2772 F: (831) 454-2411 TTY/TDD: 711

commissions@santacruzcounty.us

www.sccwc.org

Meeting Minutes

DATE: Thursday, November 15, 2018
TIME: 6:30 to 8:00 PM
LOCATION: Coastlines Conference Room, 5th Floor, Santa Cruz County Building
701 Ocean Street, Santa Cruz, CA 95060
PRESENT: Jillian Ritter (Co-Chair, 1st District), Carrie Beaton (2nd District), Carole McPherson (3rd District), M. Miller (3rd District), Luci Basor (4th District), Sheila De Lany (5th District), Margaret Barr (5th District)
EXCUSED: Theresa Cariño (Co-Chair, 1st District), Ari Parker (4th District)
ABSENT: None
STAFF: Britt Harmssen (*EEO Officer*), Kaite McGrew (*Commissions Coordinator*)
GUESTS: None

Meeting convened at 6:32 PM

1. Roll Call/ Introductions

2. Review and Approve Agenda as written

Motion/Second: De Lany/Beaton

Motion passed unanimously.

3. Review and Approve *October 18, 2018 Meeting Minutes* as amended

Motion/Second: De Lany/Miller

Motion passed unanimously.

4. Correspondence

Commission reviewed correspondence from a Santa Cruz City resident for information purposes only.

5. Public Comment: None

6. Reports of Officers and Standing Committees

6.1. Co-Chairs Report

Ritter reported that Laurel Schonfield will be appointed to fill the 2nd District vacancy at the next Board of Supervisors meeting.

6.2. Status of Women and Girls (SOWAG) Report

6.2.1. Health Care Section: Data Subcommittee:

6.2.1.1. CSUMB Intern Recruitment Fair

Commissioners and Staff attended the CSUMB Recruitment Fair and received resumes from several promising candidates. Staff will notify CSUMB of the Commission's selected candidates and schedule interviews as needed. The internship will begin in January 2019.

6.3. Justice and Gender Task Force Update:
Commission reviewed Cariño's meeting notes.

6.4. Trailblazer Awards Planning

6.4.1. Review Selection Criteria

Ritter reported that the subcommittee meeting reviewed and updated the nomination form and selection criteria. Both paper and electronic nomination forms will be made available. Updated forms will include information about the process in addition to criteria, focus areas and timelines. Nominations must include at least one non-familial reference but will not require a specific focus area to be indicated.

Authorize the Subcommittee to Implement Changes to the Trailblazer Nomination Process and Forms

Motion/Second: Miller/Beaton

Motion passed unanimously.

6.5. Public Awareness Updates

Commission reviewed new logo drafts for the Commission and the Trailblazers Awards. Beaton reported that the Commission's Facebook page has shown an increase in both reach and engagement. The Commission's Instagram account has 111 followers to date. Commissioners will submit personal bio statements to Beaton by December 1, 2018.

Approve New Logos for the Commission and the Trailblazer Awards

Motion/Second: Miller/De Lany

Motion passed unanimously.

7. Staff Report

Harmssen will share the County's EEO Plan with Commissioners once completed. The plan has been updated to include additional benchmarks. Harmssen updated the Commission on the County's administrative review process, which seeks to address potential underutilization of women and minorities in departmental hiring practices. To date the process has resulted in significant improvements in the diversity of multiple departments.

8. Unfinished Business - None

9. New Business - None

10. Announcements

The Commission's holiday party will be held on December 13th at McPherson's home. Commissioners will celebrate with gifts for the County's adopted family. Miller announced that Westside Animal Hospital is collecting donations for victims of the Paradise Camp fire. McPherson and Barr attended the Dominican-Dignity merger public meeting. There are concerns that the merger will impact women's reproductive health services in Santa Cruz County. The topic was tabled to the next meeting pending the availability of additional information.

11. Adjournment at 7:42 PM

Submitted: Kaite McGrew, *Commissions Coordinator*